



# THE PRIORY SCHOOL

D O R K I N G

Headteacher: Mrs J Trimnell

18<sup>th</sup> September 2020

Dear parents/carers

I hope this letter finds you all well. Today the students have successfully completed a full rotation of the school timetable and yet again, I am able to tell you that staff at school continue to be impressed and proud of how well many of our students have adapted to the changes. I thank you all for your support and communication with school, this has helped our students to settle in well.

I need to update you on a few items which I will address below:

**Timetable** - We have constantly been reviewing each day with regards to the structure of the school timetable. After many discussions with an array of students and staff we have agreed that lunch break was too long for many, especially whilst they are limited with what they can do during this time. Many KS4 students were also concerned about the time they were missing during P4 by only having 50 minutes. Due to these valid concerns, staff have worked hard to adjust the timetable which will take effect as of Monday, 23 September.

The main adjustment is at break and lunchtimes, there are no changes to your child's teachers, classrooms or subjects.

The new structure for the day is outlined below, depending on which key stage your child is in:

TIME	KS3	TIME	KS4/5
08:55 - 09:55	P1	08:55 - 09:55	P1
09:55 - 10:55	P2	09:55 - 10:55	P2
10:55 - 11:25	Break	10:55 - 11:25	Tutor Time
11:25 - 11:55	Tutor Time	11:25 - 11:55	Break
11:55 - 12:55	P3	11:55 - 12:55	P3
12:55 - 13:25	Lunch	12:55 - 13:55	P4
13:25 - 14:25	P4	13:55 - 14:25	Lunch
14:25 - 15:25	P5	14:25 - 15:25	P5

Every student was provided with this information during tutor time today so they should all be aware and prepared for the changes.

**Face coverings** - These still continue to be compulsory in the buildings where social distancing is very difficult to adhere to. Please can I ask that you check your child has their face covering before they leave home and remind them of the importance as to why they need to be worn. Can I also ask that you help to remind your child of the importance of "Hands - Face - Space"

**Book marking** - Due to the social distancing rule in place and teachers not being able to be within 2 meters of their students in class, we have had to stop any live marking taking place. Due to this you may not see as much marking taking place in your child's books. Please do not be alarmed by this as I want to reassure you that every teacher is carrying out detailed marking and feedback to you child after tests and assessments. Obviously teachers are continuously gauging their students' knowledge and understanding in lessons through verbal questions and answering in lessons.

**Students drop off and pick up** - Please can I remind everyone that students must not be picked up or dropped off at the main entrance of the school. It is causing frustration and congestion for our residents, staff and visitors, as they cannot get through to access the school. I would appreciate you doing this away from the school.

**Communication** - The school currently has no confirmed cases of COVID. If we are ever in the situation where we do then I will ensure all relevant parents and carers are informed appropriately. The school is following the Public Health England guidance.

**Green Power Car** - Congratulations and well done to all students that took part in the first Green Power Car event last weekend at Castle Combe. This is the first of many meets arranged in the racing calendar and I wish everyone involved a successful season.

**ERIC** - (Everybody Reads In Class) All KS3 students will need to make sure they bring a reading book of their choice as of Monday.

I hope you all have a restful and enjoyable weekend.

Yours faithfully



Mrs J Trimnell  
Acting Headteacher



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