



THE PRIORY SCHOOL

D O R K I N G

Headteacher: Mrs J Trimnell

19 January 2021

Dear Parents and Carers

Following on from Mrs Trimnell's video last week, I wanted to share with you some information about this year's options process. This will be slightly different this year due to the unprecedented situation that we are all currently in. However, it remains an exciting time for year 9 students as they are able to start shaping their future. There are several key points to the process:

1. Go onto our school website and on our Year 9 Options page you need to watch the [video](#) explaining the full process, delivered by myself. On the same page you can view the options [booklet](#) which contains all the information needed about subjects which can be studied.
2. Talk to the teachers of your sons and daughters at **parents evening** on the **28th January**. This is the time to find out whether the subject would be appropriate for your child to study at GCSE and therefore to start getting a picture of what subjects would be suitable. Some staff teach all the students so please consider whether you need to see that teacher or whether you are able to leave the space for someone who is considering doing the subject at GCSE.
3. On Friday **29th January** the options form will be sent by parent mail to parents in a google form format.
4. Thursday **4th February** is an additional **evening** and one we have not run before in this format. This evening gives you a chance to book appointments with Heads of Department and ask questions which are specific to that subject. It is possible that the Head of Department may not know your son/daughter and therefore they are unlikely to be able to advise whether it is the right subject for them.
5. The **deadline** to complete the google form indicating which options, along with reserve options, your son/daughter would like to do is **3pm on 10th February**. Up until this time you may go in and change anything you put as many times as you like. However, if you have twins please complete the form for one child and then email me the choices of the second child. This is because each email address may only have one entry otherwise people change their minds and resend me their options and I don't know which one they want me to look at. This way you can edit one entry but unfortunately you cannot make two entries.

I am aware that I am fully booked for parents evening but I will also be available for you to book appointments with me on the 4th February so if you have any general questions, I can answer them on this evening or please email me at htr@priorycofe.com.

I look forward to seeing what options our year 9 students select and helping them progress so they are ready to start their GCSE courses in the not too distant future.

Kind regards,

Ms Taylor
Assistant Headteacher

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